



*Capital Region
Development Authority*

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April 24, 2018

Addendum #5

CM Services for Dillon Stadium Renovation & Repair

CRDA Project No. 18-008

This addendum dated April 24, 2018 forms a part of the Contract Documents and modifies the original RFP. Please include all addendum in your RFP submission.

Please note that the deadline for Requests for Clarifications and proposal bid date are extended. These dates will be identified once the CM Draft Contract has been issued in a subsequent Addendum.

Attachments:

Revised Exhibit F.1 - General Conditions Matrix

Revised Invitation to Bid: Instruction to Bidders: Page 19

Contractor: _____

Signature: _____

- d. Project Cost Reporting
 - e. Project Management
 - f. On-site Supervision
4. Describe your approach to controlling the Candidate's General Conditions.
- D. Exhibit C – Programs – Provide a description of your programs for the following:
1. Quality Assurance/Quality Control
 2. Job safety, including:
 - a. Safety record over the past five (5) years
 - b. OSHA Compliance Record and any fines levied against you in the last five (5) years
 - c. Affirmative Action, EEO and SBE/MBE Programs, including adherence to MBE/WBE requirements in similar projects.
 3. Prevailing Wage Rates Compliance
 4. Where applicable, provide three (3) copies of your manuals for each of the programs listed above.
- E. Exhibit D – Organization/Staffing – Provide a detailed description showing the Candidate's approach to staffing the project. This shall include but not be limited to:
1. Organization chart for each phase of the work.
 2. Identify your firm's in-house personnel, by discipline and capabilities. Provide detail on:
 - a. Plumbing, mechanical and electrical specialties
 - b. Structural capabilities
 - c. Planning and logistics
 - d. Cost Estimating
 - e. Value engineering
 - f. Bidding and procurement
 3. Identify the proposed project team identifying roles and responsibilities by:
 - a. Job Title and job description
 - b. Resumes of key personnel to be assigned to each phase of this project
 - c. Indicate the percentage of time each team member will spend on the project
 4. Describe the current workload in your office and existing commitments of proposed team members to these projects.
 5. Describe your ability to immediately commence all services required by this project.
- F. Exhibit E – Schedule – Provide detail regarding schedule, including but not limited to the following:
1. Describe in detail how you will meet the project's goals regarding project schedule.
 2. Provide a sample of a CPM schedule you used on a past project of similar scope and complexity.
 3. State your ability to complete the project in accordance with the milestone dates in Section 2.5 above.
 4. Identify key issues within CM control that could accelerate or result in a delay in the project schedule.
- G. Exhibit F – Compensation – Based on the Project Description and Goals, Preliminary Budget, Project Phasing and Schedule and Scope of Services indicated in this RFP:
1. Identify the CM fee as a Percentage (%) applied to each Task's construction trade costs in Exhibit F.1. Note: CM Fee will not be paid on General Conditions. ~~Exhibit F will be the basis of Schedule A of the CM Agreement attached hereto as Appendix E.~~