

| | | |
|--|------------------------|---------------------|
| Architect – Engineer Qualifications | 1. Advertisement Date: | 2. Contract Number: |
| Part I: Contract Specific Qualifications Instructions | | |

| Section A: Contract Information |
|---|
| 3 Title and Location (<i>City and State</i>): |
| |

| Section B: Architect-Engineer Point of Contact | | |
|---|------------------|-------------------|
| 4. Name and Title: | 5. Name of Firm: | |
| 6. Phone Number: | 7. Fax Number: | 8. Email Address: |

| Section C: Proposed Team | | | | | | | |
|---------------------------------|--------------------------|--------------------------|--------------------------|--------------|------------------|---------------------------|--|
| 9 (a). Check | | | | 9. Firm Name | 10. Firm Address | 11. Role in this Contract | |
| PF | JV | SC | B/O | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
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| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | | | | |

Section D: Organizational Chart of Proposed Team

Insert an attachment of the organizational chart of the proposed team showing the names and roles of all key personnel listed in Section E and the firm they are associated with as listed in Section C.

| Section E: Resumes for Key Personnel Proposed for the Contract | | | | |
|--|--|--------------------------------|-------------------------------------|--|
| 12. Name | 13. Role In This Contract | | 14. Years Of Experience | |
| | | | a. Total | b. With Current Firm |
| 15. Firm Name and Location: <i>(City And State)</i> | | | | |
| 16. Education: | | 17. Professional Registration: | | 18. Other Professional Qualifications: |
| 19. Relevant Projects | | | | |
| a. | (1) Title and Location <i>(City and State)</i> | (2) Year Completed | | |
| | | Professional Services | Construction <i>(If Applicable)</i> | Project with Current Firm |
| | | | | <input type="checkbox"/> |
| (3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role | | | | |
| | | | | |
| b. | (1) Title and Location <i>(City and State)</i> | (2) Year Completed | | |
| | | Professional Services | Construction <i>(If Applicable)</i> | Project with Current Firm |
| | | | | <input type="checkbox"/> |
| (3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role | | | | |
| | | | | |
| c. | (1) Title and Location <i>(City and State)</i> | (2) Year Completed | | |
| | | Professional Services | Construction <i>(If Applicable)</i> | Project with Current Firm |
| | | | | <input type="checkbox"/> |
| (3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role | | | | |
| | | | | |
| d. | (1) Title and Location <i>(City and State)</i> | (2) Year Completed | | |
| | | Professional Services | Construction <i>(If Applicable)</i> | Project with Current Firm |
| | | | | <input type="checkbox"/> |
| (3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role | | | | |
| | | | | |
| e. | (1) Title and Location <i>(City and State)</i> | (2) Year Completed | | |
| | | Professional Services | Construction <i>(If Applicable)</i> | Project with Current Firm |
| | | | | <input type="checkbox"/> |
| (3) Brief Description <i>(Brief Scope, Size, Cost, Etc.)</i> and Specific Role | | | | |
| | | | | |

| Section F: Example Projects Which Best Illustrate Proposed Team's Qualifications | | | |
|---|--|---|------------------------------|
| Select and present Ten (10) projects (do not submit more than 10). Complete one (1) Section F for each project. Insert ten projects (limit one project per page). Complete the following blocks for each project: | | | |
| 20. Example Project Key No. | 21. Title and Location (<i>City and State</i>) | | 22. Year Completed |
| | | Professional Services | Construction (If Applicable) |
| | | | |
| 23. Project Owner's Information | | | |
| a. Project Owner: | b. Point of Contact Name: | c. Point of Contact Phone Number: | |
| | | | |
| 24. Brief Project Description and Relevance to this Contract (<i>Scope, Size, Cost, etc.</i>) | | | |
| | | | |
| 25. Firms From Section C (Proposed Team) Involved With This Project | | | |
| a. | (1) Firm Name | (2) Firm Location (<i>City and State</i>) | (3) Role |
| | | | |
| b. | (1) Firm Name | (2) Firm Location (<i>City and State</i>) | (3) Role |
| | | | |
| c. | (1) Firm Name | (2) Firm Location (<i>City and State</i>) | (3) Role |
| | | | |
| d. | (1) Firm Name | (2) Firm Location (<i>City and State</i>) | (3) Role |
| | | | |
| e. | (1) Firm Name | (2) Firm Location (<i>City and State</i>) | (3) Role |
| | | | |
| f. | (1) Firm Name | (2) Firm Location (<i>City and State</i>) | (3) Role |
| | | | |

Section H: Additional Information (Continued)

| 33. Chronological List of the Ten Most Recent Completed Contracts | | | | | | | |
|--|------------------------|--------------------|-------------------------------|--|--|---|--|
| (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| Project Title/ Location (City, State) | Pre-Bid Cost Budget | Public Bid Cost | Final Construction Cost | Percentage of Owner Change Orders | Original Construction Schedule (Months) | Final Construction Schedule (Months) | Total Number of Post Completion Claims |
| | | | | | | | |
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34. Remarks And/Or Additional Attachment(s):

| Section I: Authorized Representative <i>(The foregoing is a statement of facts.)</i> | |
|--|-------------------------|
| 35. Signature of Authorized Representative: | 36. Date Signed: |
| | |
| 37. Name and Title of Signer: | |
| | |

End
 QBS – Architect – Engineer Qualifications
 Part 1